

January – June

CCWA 2026

**TRANSFORM
YOUR
POTENTIAL
INTO
PROGRESS**



[CCWATRaining.org](https://ccwatraining.org)

CCWA is the Workforce Development Division of Brightpoint and Reynolds Community Colleges

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CAREER CONNECT CENTER

The Career Connect Center is now open, providing resources and connections for students and employers. Details » page 20

Community College Workforce Alliance (CCWA) empowers individuals with affordable, flexible training that opens doors to high-demand jobs and meets the evolving workforce needs of Virginia's and our region's economies. CCWA serves as the workforce development division of Brightpoint and Reynolds Community Colleges, members of the Virginia Community College System (VCCS). CCWA has grown into a vital force within the workforce credentialing landscape, offering individuals new career pathways while providing businesses with tailored talent solutions.

Coaching Connects



Combining skills training with coaching and confidence-building, our career services team supports your needs, from enrollment to employment.

Career Connect puts your goals within reach. Explore career paths, build professional skills, gain real-world experience and connect with employers who are ready to hire. With Career Connect, you don't just plan for the future - you're ready to achieve it.



CAREER EXPLORATION & PLANNING

Receive individualized counseling and guidance in creating a tailored career plan

CAREER READINESS

Get assistance with your resume, mock job interviews, networking and support resources

EXPERIENTIAL LEARNING CONNECTIONS

Gain hands-on experience through pre-employment training, internships and job shadowing opportunities

EMPLOYER ENGAGEMENT & CONNECTIONS

Establish connections to employers and jobs through hiring events, posting boards and more

Scan for more information about Career Services.



Open Doors to In-Demand Jobs with Industry Credentials

FASTFORWARD PROGRAMS with TUITION ASSISTANCE include:



BUSINESS AND LEADERSHIP

- Customer Service & Sales Certification
- Project Management Prep (PMP)
- Certified Associate in Project Management (CAPM)



TRADES AND MANUFACTURING

- Apartment Maintenance Technician
- Commercial Driver's License (CDL)
- Manufacturing Technician 1 (MT1)
Dual credential with Manufacturing Specialist (MS)
- Lean Practitioner
- Certified Logistics Technician
Dual credential with Certified Logistics Associate
- VDOT Construction Inspector Series
- NCCER Core Construction
- NCCER Electrician Level 1 & Level 2
- NCCER HVAC Level 1 & Level 2
- NCCER Heavy Equipment Operator Level 1
- NCCER Plumbing Level 1
- Fiber Optic Installer 1-2-3
- Pharmaceutical Manufacturing
Triple credential with Manufacturing Specialist (MS) and Chemical Manufacturing (ChemMT)

EDUCATION

- Teacher Licensure
Through EducateVA

The Greater Richmond job market is active and credentials are becoming more critical. FastForward credentials open doors to in-demand jobs.



*Scan code to register for
your certification today!*

NOW AVAILABLE:

Online and Hybrid* Class Formats for most FastForward Certification Courses

*combination of online classes and small in-person classroom groups

TUITION ASSISTANCE

FastForward tuition grants, available to all Virginia residents, pay two-thirds of the tuition costs; students qualifying for financial aid may be eligible for additional funding. Businesses interested in a certified workforce may also benefit from FastForward funds.



INFORMATION TECHNOLOGY

- CompTIA Tech+
- CompTIA Security+
- CompTIA Network+
- CompTIA Linux+
- CompTIA A+
- Python Programming
- AWS Cloud Practitioner
- AWS Certified Solutions Architect (Associate)
- AWS Security Specialist



HEALTHCARE

- Clinical Medical Assistant
- Nurse Aide
- Certified Professional Biller
- Certified Professional Coder
- Electrocardiography (EKG) Technician
- Phlebotomy Technician
- Emergency Telecommunicator (9-1-1 Operator)
- Pharmacy Technician
- Medication Aide

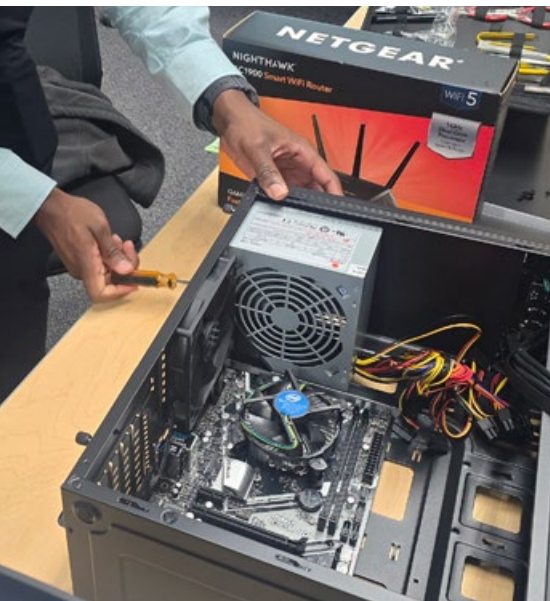
**PAY ONLY ONE-THIRD
OR LESS OF TUITION FOR
SHORT-TERM TRAINING THAT
GETS YOU TO WORK**



FastForward
CREDENTIALS FOR A CAREER THAT MATTERS

Credential Programs

CLASS LOCATIONS details on page 23



TECHNOLOGY

CompTIA A+

Feb 3 – Jun 23	TR 6:00 PM – 8:00 PM	Online
Apr 13 – Sep 9	MW 6:00 PM – 8:00 PM	Online
Jul 14 – Dec 8	TR 5:30 PM – 7:30 PM	Online
Oct 1 – Mar 8	MR 6:00 PM – 8:00 PM	Online

Fee: \$3,750 ➡

CompTIA Network+

Feb 9 – Apr 27	MW 6:00 PM – 8:00 PM	Online
May 18 – Jul 27	MW 6:00 PM – 8:00 PM	Online
Sep 14 – Nov 30	MR 6:00 PM – 8:00 PM	Online

Fee: \$3,000 ➡

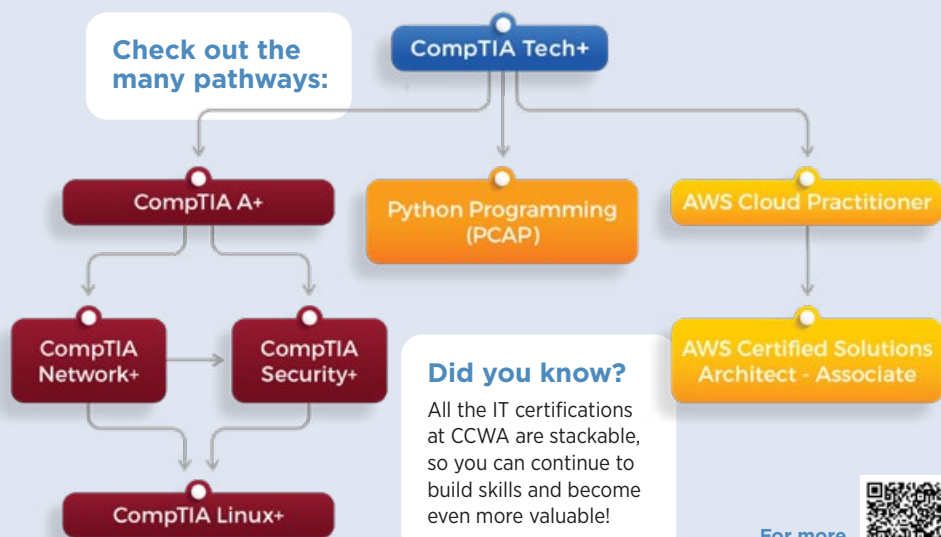
CompTIA Security+

Feb 17 – May 5	TR 6:00 PM – 8:00 PM	Online
Jun 1 – Aug 24	MR 6:00 PM – 8:00 PM	MIDLO
Sep 17 – Dec 8	TR 6:00 PM – 8:00 PM	Online

Fee: \$3,300 ➡

Choose Your Path to a Valuable Career in IT

Information technology continues to grow. This means jobs in the IT field are stable and reliable. IT can take you anywhere — healthcare, finance, government and more. Earning an IT certification at CCWA begins with CompTIA Tech+ — and there are many opportunities available with this foundation course.



For more information, scan the code ➡






Share YOUR Journey: INSPIRE Others!

NEW!

Your FastForward credential is more than just a milestone—it's a story of perseverance, growth, and success. By sharing your CCWA experience, you can motivate others to reach their goals too!

Why Share Your Story?

-  Your journey can inspire others to follow in your footsteps.
-  Share how you overcame obstacles to keep moving forward.
-  Help others see what's possible with a FastForward credential!

Ready to Share? Sign up today and let your journey motivate and inspire future CCWA students! You've achieved something amazing, and now you can help others do the same! **To start, scan the code »**



HOW: 30-60 minute interview, in-person at a CCWA location

INCENTIVE: You'll receive a monetary reward for sharing your story with us.

WHEN: Once you RSVP, we will reach out to schedule a date and time.

CompTIA Tech+

Jan 20 – Mar 17	TR 6:00 PM – 8:00 PM	Online
Mar 24 – May 19	TR 6:00 PM – 8:00 PM	Online
May 27 – Jul 27	MW 6:00 PM – 8:00 PM	Online
Aug 4 – Sep 29	TR 6:00 PM – 8:00 PM	Online
Oct 12 – Dec 7	MW 6:00 PM – 8:00 PM	Online

Fee: \$1,299 

AWS Certified Cloud Practitioner

Feb 10 – Apr 28	TR 6:00 PM – 8:00 PM	Online
Sep 8 – Nov 24	TR 6:00 PM – 8:00 PM	Online

Fee: \$1,800 

AWS Certified Solutions Architect-Associate

Jun 2 – Sep 29	TR 6:00 PM – 8:00 PM	Online
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Fee: \$2,313 

CompTIA Linux+

Feb 2 – Apr 20	MR 6:00 PM – 8:00 PM	MIDLO
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Fee: \$1,800 

Python Programming-Certified Associate (PCAP)


Jul 27 – Nov 30	MTR 6:00 PM – 8:00 PM	Online
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Fee: \$2,550 

HEALTH CARE


Clinical Medical Assistant Program

Jan 12 – Jun 3	MW 10:00 AM – 2:00 PM	CH
Jan 12 – Jun 3	MW 6:00 PM – 10:00 PM	CH
Jan 26 – Jun 17	MW 10:00 AM – 2:00 PM	DTC
Jan 26 – Jun 17	MW 6:00 PM – 10:00 PM	DTC
Mar 17 – Jul 30	TR 10:00 AM – 2:00 PM	DTC
Mar 24 – Aug 6	TR 10:00 AM – 2:00 PM	CH
Mar 24 – Aug 6	TR 6:00 PM – 10:00 PM	CH
May 19 – Oct 1	TR 6:00 PM – 10:00 PM	DTC
Jun 22 – Nov 9	MW 10:00 AM – 2:00 PM	CH
Jun 22 – Nov 9	MW 6:00 PM – 10:00 PM	CH
Jul 6 – Nov 23	MW 10:00 AM – 2:00 PM	DTC
Jul 6 – Nov 23	MW 6:00 AM – 10:00 PM	DTC

Fee: \$3,900 

Nurse Aide Program

Feb 2 – Mar 27	MTWRF 9:00 AM – 3:00 PM	DTC
Mar 23 – May 15	MTWRF 9:00 AM – 3:00 PM	DTC
May 11 – Jul 3	MTWRF 9:00 AM – 3:00 PM	DTC

Fee: \$3,495 



= FastForward and G3 Funding Available: See pages 4, 5, and 17.

Medication Aide

Jan 14 – 30	See website for schedule details.
Feb 11 – 27	See website for schedule details.
Mar 11 – 27	See website for schedule details.
Apr 8 – 24	See website for schedule details.
Jun 10 – 26	See website for schedule details.

Fee: \$2,700

EKG Technician Certification Program

Jan 16 – Feb 28	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	DTC*
Mar 27 – May 16	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	CH*
Mar 27 – May 16	F 6:00 PM – 10:00 PM & S 10:00 AM – 4:00 PM	CH*
Jun 12 – Aug 8	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	DTC*

Fee: \$1,800 *All sections: HYBRID

Emergency Telecommunicator Certification


Feb 9 – Mar 4	MWR 5:30 PM – 9:30 PM	DTC
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Fee: \$420

**Medical Coding -
Certified Professional Coder**

Jan 26 – May 11	MW 6:00 PM – 9:00 PM	Online
Feb 24 – Jun 4	TR 6:00 PM – 9:00 PM	MIDLO
Mar 30 – Jul 13	MW 6:00 PM – 9:00 PM	Online
May 19 – Aug 27	TR 6:00 PM – 9:00 PM	Online

Fee: \$3,897

 = FastForward and G3 Funding
Available: See pages 4, 5, and 17.

INSTRUCTOR SPOTLIGHT



Kathy Godard

► **Nurse Aide Instructor**

“ Success in the classroom builds confidence and pride and nurtures the care professionals who contribute to our community’s well-being. Our adult learners bring invaluable life lessons to the classroom. I focus on leveraging these experiences to empower students in acquiring new skills and knowledge. ”

Unlock Your Future in Healthcare!

Get Started with CCWA

A healthcare certification from CCWA opens doors to employment opportunities in physician offices, clinics, chiropractor offices, hospitals, and outpatient facilities.

Orientation is mandatory for those interested in CCWA healthcare certification.

Orientation sessions allow you to explore CCWA course offerings, initiate the registration process, and apply for funding that could cover up to 100% of tuition fees.

VIRTUAL ORIENTATION:

- Virtual Self-Paced
- Virtual Employee-Led

Location details: page 23



Scan the QR code to register for a healthcare information session!

**HEALTHCARE
CERTIFICATION
PROGRAMS**

Pharmacy Technician
Medication Aide
Medical Assistant
Nurse Aide
Phlebotomy Technician
EKG Technician
Medical Coder
Medical Biller
Emergency Telecommunicator (911 Dispatcher)

healthcare@ccwa.vccs.edu | 804-706-5177 | ccwatraining.org/healthcare

Train to become a **PHARMACY TECHNICIAN**

Classes start monthly!

Pharmacy technicians work in a wide variety of settings, such as hospitals, community pharmacies, home infusion pharmacies, and more.



- » The Pharmacy Tech course includes online learning, in-person simulations, and real-world internships.
- » Students will attend one in-person simulation sessions, to be held on a Friday from 8:00 AM – 4:30 PM.
- » Internship hours vary based on student and partner availability.



**Low-to-no cost with
FastForward and G3
tuition assistance.**
See pages 4, 5, and 17.

This course is accredited by American Society of Health-System Pharmacists® (ASHP) and meets the current Virginia Board of Pharmacy requirements.

Classes are held at the Bremo Office & Training Center on 2002 Staples Mill Rd. in Richmond, VA.

New classes start monthly!

Up to 170 hours
Learn at your own pace

Fee: \$4,500 »

See start dates on page 11.

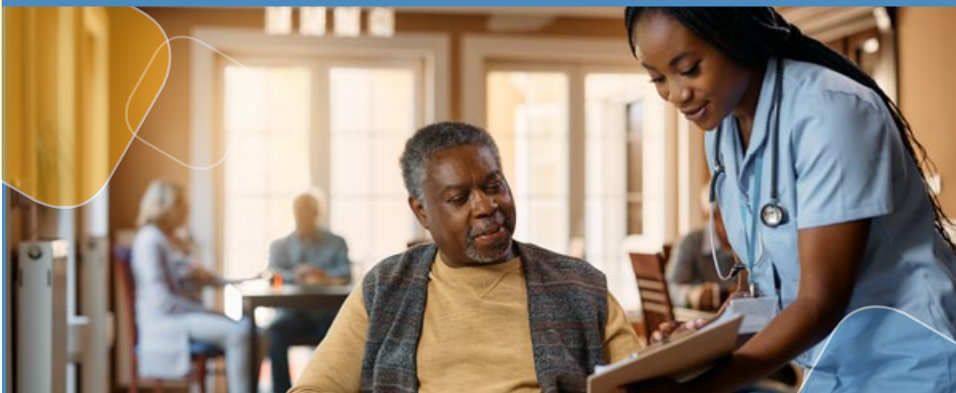
Or scan the code below to attend a Pharmacy Tech orientation session.

**TO GET STARTED: Sign up for your healthcare
orientation session today! SCAN CODE »**



NEW!

Medication Aide Certification



Our new medication aide program is designed to equip you with the skills needed to safely and accurately administer and assist with medications and injections in long-term care facilities and other assisted living environments.

The 68-hour medication administration course is approved by the Virginia Board of Nursing. This hybrid training program consists of 44 hours of online training with 24 hours of clinical training in an on-the-job assisted living facility, where participants will assist in medication management and administration.

HYBRID CLASSES STARTING MONTHLY!

Jan 14 - 30	Apr 8 - 24
Feb 11 - 27	Jun 10 - 26
Mar 11 - 27	

Fee: \$2,700  68 Hours

Scan the QR code (below)
or visit the website for class
schedules and details.

PREREQUISITE

A certificate of completion from one of the following must be submitted prior to the course start date:

- Virginia Dept. of Social Services approved 40-hour Direct Patient Care program
- Virginia Medicaid approved 40-hour Personal Care Assistant certificate
- Virginia approved Nurse Aide course certificate or Virginia CNA license



Low-to-no cost with FastForward and G3 tuition assistance. See pages 4, 5, and 17.

For upcoming class details or to sign up for a healthcare orientation, scan the QR code.

HEALTH CARE — continued

Pharmacy Technician Program

Jan 26 – Jul 10	Apr 27 – Oct 9
Feb 23 – Aug 7	May 18 – Oct 30
Mar 23 – Sep 4	Jun 29 – Dec 11

See website for schedule details.

Fee: \$4,500 »»

Certified Phlebotomy Technician

Jan 9 – Feb 28	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	CH*
Jan 9 – Feb 28	F 6:00 PM – 10:00 PM & S 10:00 AM – 4:00 PM	CH*
Mar 20 – May 16	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	DTC*
Jun 5 – Aug 8	F 10:00 AM – 2:00 PM & S 10:00 AM – 4:00 PM	CH*
Jun 5 – Aug 8	F 6:00 PM – 10:00 PM & S 10:00 AM – 4:00 PM	CH*

Fee: \$3,000 »» *All sections: HYBRID

Medical Biller - Certified Professional Biller-AAPC

Jan 27 – Apr 23	TR 6:00 PM – 9:00 PM	Online
Feb 16 – May 18	MW 6:00 PM – 9:00 PM	Online
May 18 – Aug 17	MW 6:00 PM – 9:00 PM	Online

Fee: \$3,099 »»

SKILLED TRADES

NCCER Introductory Craft Skills

This is a prerequisite for all NCCER trade classes. Course leads to a Level 1 specialty.

»» Leads to Heavy Equip. Operator:

May 5 – 28	TWR 5:30 PM – 9:00 PM	CH
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»» Leads to Electrical 1:

Feb 25 – Mar 26	TWR 5:30 PM – 9:00 PM	DTC
Feb 3 – Mar 19	TR 1:00 PM – 4:30 PM	DTC

»» Leads to HVAC 1:

Feb 17 – Mar 18	TWR 5:30 PM – 9:00 PM	DTC
Feb 18 – Apr 6	MW 1:00 PM – 4:30 PM	DTC

»» Leads to Plumbing 1 (BILINGUAL):

Mar 23 – May 7	MR 5:30 PM – 9:00 PM	DTC
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Fee for each program: \$1,098 »»

NCCER: HVAC Level 1

Apr 8 – Jul 8	MW 1:00 PM – 4:30 PM	DTC
Mar 19 – May 20	TWR 5:30 PM – 9:00 PM	DTC

Fee: \$2,499 »»

NCCER National Center for Construction
Education and Research

»» = Funding Info: Pages 4, 5, and 17.

STAFF SPOTLIGHT



John McGarry

► CCWA Coordinator, Trades and Construction

“ John is passionate about helping individuals gain the skills and confidence needed to succeed in the skilled trades industry—one of Virginia’s most in-demand career fields. ”

NCCER: Electrical Level 1

Mar 31 – May 28	TWR 5:30 PM – 9:00 PM	DTC
Mar 24 – Jun 3	See website for schedule details.	

Fee: \$2,499 »»

NCCER: Electrical Level 2

Feb 10 – Jun 30	TR 5:30 PM – 9:00 PM	CH
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Fee: \$4,095 »»

NCCER: Heavy Equipment Operator Level 1-HYBRID

Jun 2 – Jul 16	TWR 5:30 PM – 9:00 PM	CH
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Fee: \$3,450 »»

NCCER: Plumbing Level 1

May 11 – Aug 6	MR 5:30 AM – 9:00 PM	DTC
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Fee: \$2,499 »»

Certified Apartment Maintenance Technician

Feb 23 – May 11	MW 5:30 PM – 9:00 PM	WDCC
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Fee: \$2,700 »»

Fiber Optics Installer

Jan 13 – Feb 26	TR 1:00 PM – 4:30 PM	WDCC
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Fee: \$4,650 »»




FIBER OPTIC INSTALLERS COURSE

Fiber Optic Installers are responsible for installing, maintaining, and repairing fiber optic cables and related equipment.

Fiber optic installers typically work in various industries such as telecommunications, internet service providers, cable television companies, and data centers.

This program will cover basics of fiber and transmission theory, various cables and connectors, splicing, installation, and more. No experience necessary. All materials and exam included.



SPRING: Jan 13 – Feb 26
TR 1:00 PM – 4:30 PM (WDCC)

Fee: \$4,650  Details: pages 4, 5, 20

Upon completion of the course, participants will earn a series of credentials — including the ETA® International **Fiber Optics Installer (FOI)** certification, as well as the **Light Brigade** digital badge and the **Sumitomo Fusion Splicing Fundamentals** digital badge.



Low-to-no cost with FastForward and G3 tuition assistance. See pages 4, 5, and 17.



Scan code for more class information »



ETA® International is the certifying body for Fiber Optics Installer (FOI) certification.

MANUFACTURING AND LOGISTICS

Manufacturing Technician Level 1 Certification

Jan 5 – Feb 20	MWF 5:30 PM – 8:30 PM	CH
Mar 16 – May 6	MWF 9:00 AM – 12:00 PM	CH
May 18 – Jun 15	MTWRF 5:30 PM – 8:30 PM	CH

Fee: \$816 

Certified Logistics Technician (CLT)

Feb 11 – Mar 6	MWF 9:00 AM – 12:00 PM	CH
Apr 9 – May 6	TWR 5:30 PM – 8:30 PM	CH

Fee: \$1,200 

Certified Logistics Associate (CLA)


Jan 12 – Feb 9	MWF 9:00 AM – 12:00 PM	CH
Mar 17 – Apr 9	TWR 5:30 PM – 8:30 PM	CH

Fee: \$900 

Manufacturing Specialist Certification

Jan 5 – Feb 20	MWF 5:30 PM – 8:30 PM	CH
Mar 6 – May 6	MWF 9:00 AM – 12:00 PM	CH
May 18 – Jun 15	MTWRF 5:30 PM – 8:30 PM	CH

Fee: \$1,584 

 = FastForward and G3 Funding Available: See pages 4, 5, and 17.

STAFF SPOTLIGHT



James Aylor

► **CCWA Adjunct Faculty, Manufacturing/Logistics**

“ James finds purpose in helping students discover their strengths and achieve their goals. His message to prospective students: *You are not alone—someone has done it before, and we're here to point you in the right direction.* ”

APARTMENT MAINTENANCE TECHNICIAN

Become a Master of Maintenance!

CCWA's **Certified Apartment Maintenance Technician (CAMT)** course will help you earn the valuable CAMT credential.

Learn the basics of electrical, appliance maintenance and repair, HVAC and plumbing, as well as the maintenance and repair of property interiors and exteriors.

Spring 2026: Feb 3 – May 11

TR 5:30 PM – 9:00 PM (CH)

Fee: \$2,700  Details: pages 4, 5, and 17

- Processing work orders efficiently and satisfactorily
- Electrical, plumbing, HVAC, mechanical, construction, appliance, and lock-related services and repairs
- Painting services
- Minimizing personal and property damage
- Maintenance safety
- Fair housing regulatory compliance
- Environmental responsibility and regulatory compliance

MORE INFORMATION EMAIL emcgarry@ccwa.vccs.edu

The CAMT course is accredited by the American National Standards Institute (ANSI).

MANUFACTURING
AND LOGISTICS — *continued*

Lean Practitioner Certification

Jan 6 – 29	TR 9:00 AM – 12:00 PM	CH
May 5 – 28	TR 5:30 PM – 8:30 PM	CH

Fee: \$1,200 >>

Pharmaceutical Manufacturing
Technician Certification

Jan 5 – Mar 13	MWF 5:30 PM – 8:30 PM	CH
May 18 – Jun 29	MTWRF 5:30 PM – 8:30 PM	CH

Fee: \$2,916 >>

VIRGINIA DEPARTMENT
OF TRANSPORTATION (VDOT)

VDOT: Plan Reading for Inspectors*

Jan 27 – 29	TWR 8:30 AM – 4:30 PM	MIDLO
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Fee: \$600 >>

VDOT: Documentation and
Recordkeeping for Inspectors*

Mar 10 – 12	TWR 8:30 AM – 4:30 PM	MIDLO
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Fee: \$600 >>

VDOT: Surveying for Inspectors*

May 18 – 19	MT 8:30 AM – 4:30 PM	MIDLO
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Fee: \$624 >>

VDOT: Roadway Construction
and Drainage for Inspectors*

Feb 24 – 27	TWRF 8:30 AM – 4:30 PM	MIDLO
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Fee: \$795 >>

VDOT: Intermediate Work Zone
Traffic Control (WZTC) Certification

Feb 9 – 10	MT 8:30 AM – 4:30 PM	CH
May 11 – 12	MT 8:30 AM – 4:30 PM	CH
Aug 10 – 11	MT 8:30 AM – 4:30 PM	CH
Nov 9 – 10	MT 8:30 AM – 4:30 PM	CH

Fee: \$402 >>

VDOT: New Structures
and Bridges for Inspectors*

Apr 14 – 16	TWR 8:30 AM – 4:30 PM	MIDLO
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Fee: \$750 >>

VDOT: Bridge Preservation
for Inspectors*

May 5 – 7	TWR 8:30 AM – 4:30 PM	MIDLO
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Fee: \$600 >>

BUSINESS ADMINISTRATION
AND MANAGEMENT

National Retail Certification
in Customer Service & Sales

Feb 9 – Apr 8	MW 6:00 PM – 8:00 PM	Online
Jun 3 – Aug 3	MW 6:00 PM – 8:00 PM	Online

Fee: \$840 >>

Certified Associate in
Project Management-CAPM®

Jul 30 – Oct 1	W 6:00 PM – 8:30 PM	Online
Oct 4 – Dec 13	S 9:30 AM – 12:00 PM	Online

Fee: \$2,100 >>

Project Management (PMP)
Prep Course

Feb 10 – Apr 16	TR 6:00 PM – 8:00 PM	Online
May 27 – Aug 3	MW 6:00 PM – 8:00 PM	Online

Fee: \$3,600 >>

*Virtual class option available.

>> = FastForward and G3 Funding
Available: See pages 4, 5, and 17.

CERTIFICATIONS IN MOTION

CCWA'S PARTNERSHIP with the VIRGINIA DEPARTMENT OF TRANSPORTATION

Materials and Inspector Certification Courses are available year-round with statewide offerings.

Custom dates for on-site courses are available upon request.

Inspector Courses are offered at a discounted rate (66% off) for all Virginia residents through the FastForward/Workforce Credential Grant (subject to availability).



ccwatraining.org/VDOT / 804-523-2290



Go to the next level with CAPM®/PMP®

Certified Associate in Project Management (CAPM)® and **Project Management Professional (PMP)®** certification classes with CCWA are designed to help you master the skills needed to lead successful projects and advance in the dynamic field of project management.

Why choose CAPM® or PMP®?

- **Industry-Recognized Credentials:**
Gain certifications that are globally recognized and highly valued by employers across all industries.
- **Enhance Your Skills:**
Learn essential project management techniques, methodologies, and best practices to effectively manage projects from start to finish.
- **Boost Your Career Prospects:**
Certified project managers are in high demand, and holding a CAPM® or PMP® certification can significantly increase your earning potential and job opportunities.

Which is right for YOU?

- **CAPM®:** Ideal for those new to project management or seeking to validate their knowledge of fundamental project management concepts.
- **PMP®:** Tailored for experienced professionals looking to solidify their expertise and lead complex projects with confidence.

Why enroll with CCWA?

- **Expert Instructors:**
Learn from certified project management professionals with years of industry experience.
- **Comprehensive Curriculum:**
Our courses are aligned with the latest PMBOK® Guide and cover all the necessary exam content.
- **Flexible Learning:**
Online classes held via Zoom live, with an instructor.



Low-to-no cost with FastForward and G3 tuition assistance.

See pages 4, 5, and 17.

UPCOMING CLASSES

NEW!

CAPM® Certification Course

Jan 26 – Mar 30 M 6:00 PM – 8:30 PM
Apr 25 – Jun 27 S 9:30 AM – 12:00 PM
Jun 1 – Jul 1 M 6:00 PM – 8:30 PM

Fee: \$2,100 >>

PMP® Certification Course

Feb 10 – Apr 16 TR 6:00 PM – 8:00 PM
May 27 – Aug 3 MW 6:00 PM – 8:00 PM

Fee: \$3,600 >>

Scan code for
more information.



Truck Driver Training (CDL)

TRAIN FOR A
FAST-GROWING
DRIVING CAREER.

CCWA's comprehensive programs will provide the skills and opportunities needed to be successful in a truck driving career. Our industry experts assist graduates with job placement for local, regional and over-the-road positions. And thanks to the efficiency of our programs, you'll be ready to hit the road in just a few weeks.

WEEKDAY

Monday – Friday*

CHESTER & RICHMOND:

Jan 5 – Jan 29	July 20 – Aug 13
Feb 2 – Feb 26	Aug 17 – Sept 11
Mar 2 – Mar 26	Sep 14 – Oct 8
Mar 30 – Apr 23	Oct 12 – Nov 5
Apr 27 – May 21	Nov 13 – Dec 4
May 26 – June 18	Dec 7 – Dec 31
June 22 – July 16	

WEEKEND

Saturday & Sunday*

CHESTER ONLY:

Feb 21 – April 12	Aug 8 – Sep 27
April 18 – June 7	Oct 3 – Nov 22
Jun 13 – Aug 2	Nov 28 – Jan 17 '27

***All CDL training sessions
meet 7:00 AM – 5:30 PM.**



Call 804-523-2292 for pricing.

*Financial support is provided for this course
to all Virginians, subject to availability.*

For more information visit ccwatraining.org/truck-driving-training

Make a Difference: Become a Teacher

DEADLINE:
MAY 22, 2026

FOR COHORT STARTING
FALL 2026

If you are a professional with a bachelor's degree and at least three years of full-time work experience, you may qualify for the EducateVA Career Switcher licensure program. This affordable, fast-track program is approved by the Virginia Department of Education, and provides the academic training and practical experience needed to make an impact in the classroom.

FREE WEBINAR:

To learn more, visit educateva.com to sign up for an hour-long webinar, held the third Wednesday of each month at 12:00 PM.

Choose a Spring 2026 Webinar:

Jan 21 | Feb 18 | March 18

April 15 | May 20 | June 17

Become licensed in 18 weeks through a combination of online and weekend courses.

» Offered as a FastForward credential. Participants pay 1/3 or less of the cost.



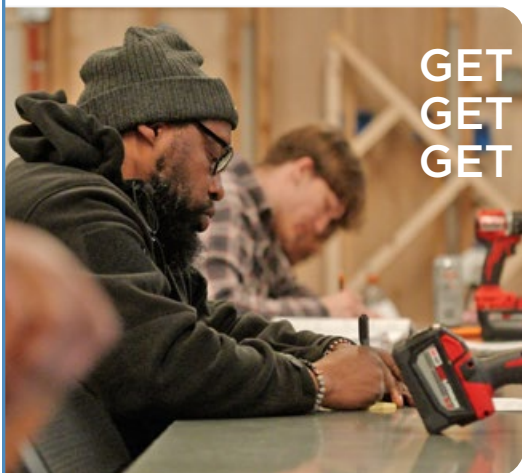
Teaching: The most rewarding career you will ever have.

To learn more, visit the website:
educateva.com



FULL SCHOLARSHIP
NO COST TUITION*

AVAILABLE FOR MORE THAN 30
CERTIFICATION COURSES AT CCWA



**GET
GET
GET**

**SKILLED
A JOB
AHEAD**

**FIND
YOUR
PROGRAM:**

HEALTHCARE

LOGISTICS

TRANSPORTATION

INFORMATION TECH

MANUFACTURING/TRADES

*For qualified participants

To learn more about G3 go to **ccwatraining.org/g3**

Ready to Take Your Next Step?

ADULT EDUCATION STARTS **HERE** ►

Whether you want to earn your GED, learn English as a Second Language (ESL), strengthen your computer or career skills, or prepare for job training and certification programs — **we are here to help.**

AVAILABLE SERVICES

- GED prep and ESL classes (in-person)
- Career interest and skill assessments
- One-on-one coaching and career planning
- Credential-focused, industry-recognized training programs
- Connections to employers and job resources

**Serving the Capital Region —
with locations near you:**

Richmond
Chesterfield

Hanover
Henrico

Goochland
Charles City

Powhatan

Scan the QR code to get started today.

Call 804-523-2292 or visit ccwatraining.org/adulted.



Adult Education services are provided through Capital Region Adult Education in partnership with CCWA, serving Richmond, Chesterfield, Hanover, Henrico, Goochland, New Kent, Charles City, and Powhatan.

Technology

CLASS LOCATIONS page 23

BUSINESS APPLICATIONS

Excel - Level 1

Feb 25 W 9:00 AM - 4:00 PM WDCC

Fee: \$299

Excel - Level 2

Mar 25 W 9:00 AM - 4:00 PM WDCC

Fee: \$299

Excel - Level 3

May 6 W 9:00 AM - 4:00 PM WDCC

Fee: \$299

CREDENTIAL PROGRAMS

To earn industry credentials in IT, review our certifications programs on pages 6-7.



Manufacturing and Trades

CLASS LOCATIONS details on page 23



SAFETY

Forklift Operator Training

Mar 21 S 8:00 AM - 12:00 PM WDCC

May 16 S 8:00 AM - 12:00 PM WDCC

Fee: \$149

CREDENTIAL PROGRAMS

To earn industry credentials in manufacturing, construction, and transportation trades, review our certifications programs on pages 11-16.



**NEW
SPACES**

**Newly renovated spaces
are ready to meet the
needs of the community.**

**We look forward to
seeing you in 2026!**

CAREER SERVICES

Career Connect Center

**Burnette Hall / Floor 1, Rm 102
1651 E. Parham Rd • Henrico**

Parham Road Career Connect Center is open Monday - Thursday, from 8:30 AM to 5:00 PM, and on Friday for virtual appointments.



Learn more at **ccwatraining.org/locations**

Online Courses

Instructor-facilitated online courses are informative, fun, convenient and highly interactive. You can complete any course at your convenience, entirely from your home or office, any time of the day or night.

Starting: Feb 2 | Apr 6 | Jun 1

Understanding Debits and Credits
Accounting and Finance for Non-Financial Managers
Entrepreneur Boot Camp
QuickBooks Online Level 1
Intro. to Nonprofits
Payroll Concepts
Business Writing
Keys to Customer Service
Intro. to Game Design
Conflict Management
Intro. to Data Analysis
Mastering Microsoft Excel
Intro. to Power BI
New! Advanced Excel Functions
New! Intro. to Tableau
Leadership Principles
Intro. to Project Management
Management Boot Camp
Intro. to Six Sigma Green Belt
Revenue Generation for Non-Profits
Your Role in HR
Improving Email Promotions
Podcasting
Intro. to Social Media
Intro. to Web Design
Intro. to Coding
Adobe Illustrator Essentials
Mastering Microsoft Excel
Intro. to ChatGPT
Intro. to Cybersecurity
Typography Essentials

Starting: Mar 2 | May 4

General Ledger and Month End Procedures
Cash is King
The Business Plan
QuickBooks Online Level 2
The Basics of Bookkeeping
Accounting for Nonprofits
Payroll Calculations & Tax Withholdings
Effective Copywriting
Extraordinary Customer Service
Intermed. Video Game Design
Management in the 21st Century
Intermed. Data Analysis
Intermed. Excel
Intermed. Power BI
Developing Your Leadership Skills
Project Management Processes
Management in the 21st Century
Intermed. Six Sigma Green Belt
HR Aspects of Good Leadership
Boosting Your Website Traffic
Marketing Using Social Media
Intermed. Web Design
HTML Fundamentals
Adobe Photoshop Essentials
Mastering Microsoft Word
Intermed. AI
Network Security and Defense Strategies

Starting: Apr 6 | Jun 1

Closing Procedures and Financial Statements
Financial Analysis and Planning for Non-Financial Managers
Entrepreneurial Marketing
Financial Statements
Payroll & Tax Filings
Successfully Communicating Your Message
Using Personality Profiles for Better Work Performance
Advanced Data Analysis
Excel Performance & Tools
Advanced Power BI
Developing Your Professional Career
Project Management Knowledge Areas
Managing Generations in the Workplace
Advanced Six Sigma Green Belt
Program Evaluation for Non-Profit Professionals
Optimizing Performance and Employee Success
Online Advertising
Integrating Social Media in Your Organization
Advanced Web Design
CSS Fundamentals
Adobe InDesign Essentials
Mastering Microsoft PowerPoint
AI Planning and Strategies
Advanced Cyber Threat Analysis and Mitigation

- Courses run for one month. Many of these courses are open throughout the term.
- Fees for the majority of these online course range from \$145 to \$295.
- Visit us online at ccwatraining.org for more details and additional course offerings.

Custom Training Builds Your Workforce... And Your Bottom Line.

At CCWA, we understand that every business has unique goals.

That's why we partner with employers to create custom training solutions aligned with Virginia's most in-demand industries — **healthcare, skilled trades, manufacturing, logistics, information technology, and business management.**

What are YOUR goals?

- ☐ **UPSKILL** my current workforce
- ☐ **TRAIN** my new employees
- ☐ **PREPARE** my team for industry-recognized credentials

Our sector experts work alongside your team to identify skill gaps, design targeted programs, and deliver high-quality, hands-on training that builds skills, certifications, and a thriving regional workforce.

With CCWA, you'll get customized programs built for impact — helping you boost productivity, reduce turnover, and strengthen your competitive edge.



*The workforce development division of
Brightpoint & Reynolds Community Colleges*



EMPLOYERS:

Ask about tuition assistance and workforce funding options for Virginia employers.

Ready to build your custom training plan?

Visit ccwatraining.org/custom or call 804-523-2292.

Information

Refunds

CCWA class participants may choose to drop their course and receive a refund, if they notify CCWA of this decision in writing. Open Enrollment, or Professional Development, students may drop a class for refund up to five working days **prior** to the start of course. FastForward students may drop a class up to five days **after** the start of course. Visit ccwatraining.org/policies for more information.

Non-Credit Financial Aid

CCWA has funding that can help you pay for industry credential training. FastForward tuition assistance is available to all residents of Virginia, regardless of income. Please contact us and find out how we might be able to support your efforts. Call 804-523-2292 or email us at help@ccwa.vccs.edu to inquire about our non-credit financial aid.

Canceled Classes

Each course is offered on the condition of adequate enrollment; CCWA reserves the right to cancel or discontinue any course because of low enrollment or for other reasons deemed sufficient. Necessary changes in this schedule may be dictated by enrollment, personnel requirements, or availability of facilities.

Continuing Education Options

All classes in this schedule offer Continuing Education Units (CEUs) and Continuing Professional Education (CPE). The number of CEUs awarded depends upon successful course completion and varies according to course length. For each hour of actual instruction 0.1 CEU is awarded. For CPEs, students simply need to request them from CCWA before class.

Mailing Lists

To request more information or to unsubscribe from the mailing list, please write to help@ccwa.vccs.edu.

HOW TO REGISTER

Tuition must be paid at the time of registration by VISA or MasterCard, check, or money order.

Paying by Third Party: By completing a registration, you hereby agree to release information regarding your registration to the third party responsible for payment.

Online: ccwatraining.org

In-Person/Phone/Fax:

Registration may be completed in person or by phone at three convenient locations (✱) — Mon-Fri, 9 AM – 4 PM.

CCWA LOCATIONS

CH	Brightpoint Chester Campus✱ William H. Talley III Center for Workforce Development 13101 Route 1 Chester, Virginia 23831 804-706-5175
DTC	Reynolds Downtown Campus 700 East Jackson Street Richmond, VA 23219 804-523-5345
MIDLO	Brightpoint Midlothian Campus✱ Eliades Hall (E208) 800 Charter Colony Parkway Midlothian, VA 23114 804-897-7600 / Fax: 804-897-7617
WDCC	Reynolds Parham Road Campus✱ Workforce Development & Conference Center 1651 E. Parham Road, Suite 103 Richmond, VA 23228 804-523-2292 / Fax: 804-371-3414
OS	Off-Site Location Details provided online with complete class description.

***REGISTRATION available at this location.**

Photo Release: CCWA participants grant permission to staff/instructors to use photographs/video taken on the date(s) and at the location(s) for use in publications or on the web and to use such photographs/video in electronic versions of the same. With registration, participants waive any right to inspect or approve the finished photographs/video or printed or electronic matter that may be used in conjunction with them, and any right to royalties or other compensation arising from or related to the use of the photograph. Participants may address any specific questions by submitting those questions in writing prior to the course date and agree that failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

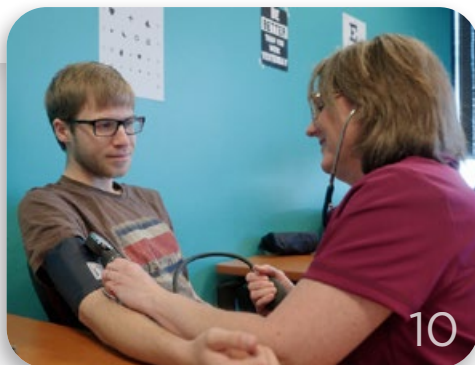
Non-Profit
Organization
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PAID
Richmond, VA
Permit No. 2142



J. Sargeant Reynolds Community College
Post Office Box 85622
Richmond, VA 23285-5622

CCWA has helped thousands of businesses and individuals take their companies and careers to new heights.

We can do the same for you.



Locations in Richmond, Midlothian, Chester, and Henrico

at Brightpoint and Reynolds Community College campuses — details on page 23



CCWATRaining.org